



NOVEMBER 2018

CITY MANAGER'S REPORT

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A MESSAGE FROM OUR CITY MANAGER



City staff have been making progress toward reaching our short and long-term goals for improving Galveston while providing the important services our residents depend on every day.

In the last month, you may have noticed some changes around the island, including the addition of palm trees along Harborside Drive to create a more welcoming gateway to our downtown and nearly-completed Market Street improvements between 19th and 25th streets. We also completed the planning and design work in October for the 37th Street and second phase of the 27th Street improvement projects.

In October, our recreation centers began offering a new lineup of classes for both adults and children, in addition to the start of new afterschool programs. Also in

the last month, our staff have responded to more than 5,000 calls for service to help residents and provided transportation to more than 7,000 trolley-riders.

Early this month, our special events team, public works crews and police officers helped facilitate one of the island's largest special events: Lone Star Rally. A time-lapse video on our website shows how quickly crews were able to clean the streets downtown after having more than 300,000 visitors.

This is just a small sample of the work we've done in the last month. Please take a look through this report to see some of the other areas our departments have made progress.

Sincerely,
Brian Maxwell, City Manager

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 29 Public Nuisances were abated.
- 112 Court cases heard in Municipal Court
- 12 Housing Abatement cases heard
- 205 Complaints received
- 67 Complaint based cases
- 443 Self-initiated cases
- 648 Total investigations



UPCOMING PROJECTS

One Code Enforcement Officer will be attending the Code Enforcement II Class in College Station.



VIEW REPORTS

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CONSTRUCTION



UPCOMING PROJECTS

- Advertising the construction of the 83rd Street Paving and Drainage Improvements
- Advertising for the reconstruction of 45th Street from Broadway to Seawall
- Advertising for the completion of the Crockett Park Little League Fields
- Awarding the construction of 29th Street from Church to Harborside
- Awarding the construction of the Sunny Beach/8 Mile Road Sanitary Sewer Project
- Awarding the construction of the replacement of the Legas Drive shoreline protection
- Starting construction of the new 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street
- Starting the demolition of the old municipal incinerator
- Starting the replacement of the downtown gas lamps
- Starting the renovation of the historic 30th Street Water & Electric Light Station
- Starting construction on the replacement of the Strand Brick Pavers at the intersections from 21st Street to 24th Street



LAST MONTH'S ACCOMPLISHMENTS

- Market St. from 19th St. to 25th St. – punchlist items remaining and waiting for streetlight installation
- Crockett Park Little League Fields – on hold
- 59th Street Pump Station – 98% complete
- Sealy Ave. – 25th St. to 33rd St. – 85% complete
- 59th St Ground Storage Tanks Rehabilitation – 90% complete
- Public Works/Utilities Facility – 25% complete
- Fire Station #1 – 35% complete
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 45% complete
- Repair of the Airport Wastewater Treatment Plant – 10% complete
- Market Street Improvements – 25th St. to 33rd St. – 10% complete
- Harborside Drive Improvements – 3% complete



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DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Permit Report from Building Division. See attached.



UPCOMING PROJECTS

- Permit Report from Building Division
- Inspector and Assistant Director preparing and taking certification test.



VIEW REPORTS

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ENGINEERING



LAST MONTH'S ACCOMPLISHMENTS

- 83rd St. (Stewart to Cessna) Improvement Project – was advertised for bids
- 45th St. (Broadway to Seawall) Improvement Project – was advertised for bids
- Legas Dr. Bulkhead Reconstruction Project – has been advertised for bids
- 35th St. Improvement Project – the 30% plans submittal has been received and it is under review
- 27th St. Improvement Project(Phase II) – in-house plans have been completed, bid package being compiled to advertise for bids during November
- 49th St. Improvement Project – bid package being compiled to advertise during this period
- Permits, Construction Inspections, Surveys & Field GIS:
 1. Residential and commercial Permits plan reviews, Subdivision design plans, municipal setting designation (MSD) permits, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs.
 2. Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure,
 3. Construction Inspections for ROW permits and residential/commercial permits
 4. Construction material testing contracts
- 200+ Million pump station grant applications/post application engineering
- 10 Million traffic design ITS grant design and cost estimates
- Non-revenue water report review
- City council approval of 16th street and 6 lift stations rehabilitation design contracts award
- CIP, CDBG and IDS program updates for finance
- Procurement of design proposal for Teichman Rd. waterline
- CIP program presentation at APWA and SAME Meeting in Houston
- Fire hydrant Flow tests modeling and capacity communication to developers
- Maps for public information requests



ENGINEERING



UPCOMING PROJECTS

- 25th St. Improvement Project – bid package being compiled to advertise for bids during November
- 73rd St. Improvement Project – new scope (improvements have been extended along Ave. N½)30% submittal received and under review
- 27th St. Improvement Project(Phase III) – 30% submittal has been completed in-house; 60% expected to be completed during this period
- Airport Water Treatment Plant Expansion Project – 50% submittal has been received and
- 37th St. Improvement Project – had kick-off meeting in September; design process has started
- In -house plans have been completed, bid package being compiled to advertise for bids during November
- 49th St. Improvement Project – bid package being compiled to advertise during this period
- Permits, Construction Inspections, Surveys & Field GIS:
 1. Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs
 2. Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure,
 3. Construction Inspections for ROW permits and residential/commercial permits.
 4. Coordination of test for construction materials.
- 24 inch waterline design from 59th to Airport PS 95%
- \$4M Grant Engineering for 103rd Street and Travel Air Rd area in the Crash Boat Basin

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Completed renovations at the former Municipal Utility District #1 Facility.
- Completed the repairs on the standby emergency generator at Fire Station #2
- Received and completed 221 work orders



UPCOMING PROJECTS

- McGuire-Dent Painting Project
- Completing the Fire Station #4 Painting Project
- Roofing repairs at the Public Works Sanitation Facility



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Work toward submission of Adopted Budget FY2019 for the Distinguished Budget Presentation Award.



UPCOMING PROJECTS

- Assist city departments in closing their FY2018 Budgets.
- Roll Encumbrances and Prior Year Budgets in Banner.
- Complete 4th Quarter Budget Amendment FY2018 and present to City Council.
- Complete 4th Quarter Budget Report for FY2018.
- Publication of FY2019 Adopted Budget and FY2019-FY2023 Capital Improvement Plan.

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Held Purchasing 101 seminars for internal departments.



UPCOMING PROJECTS

- RFP openings for Fleet Vehicles, McGuire Dent Gymnasium Flooring Replacement, and 45th Street Repairs/Rehabilitation, Completion of Crockett Park, Field Concessions Management, Traffic Signal Repairs, 83rd Street Reconstruction, and Disaster Recovery Base Camps.
- Bid opening for Traffic Signal Repair.
- Prepare and advertise for solicitations for Demolition Services and Trolley Fuel Station Repairs.

Purchasing and Support Services Supporting Data:

PURCHASING DATA	October 2018	October 2017	FY 19 YTD	FY 18 Totals
# of Bids/RFPs Prepared/Advertised	9	5	9	65
# of Bids/RFPs Opened	4	9	4	64
# of Bids/RFPs Awarded by City Council October 2018	6	2	6	53
# of Requisitions Processed to POs	422	415	422	1912
# of Work Orders Completed by Support Services	10	19	10	182

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY 2017	FY 2018	Oct-18
Meters re-read manually	300	782	606
Adjustments	3,432	3,987	225
Water Bills Mailed Out	261,802	260,602	21,415
Outstanding "water concern" emails received	572	440	32
Outstanding "water concern" emails completed	545	478	3
Service Orders	20,203	18,949	2,349



UPCOMING PROJECTS

- Transition to outsourcing the printing and mailing of water bills
- Review aged account receivable balances
- Review of city ordinance for revisions to Water Service Division
- Draft an updated policy and procedure manual for Utility Billing and Customer Service

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	549
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	94.35%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	5.65%
Number of funds managed	260	270	274	282	282
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$142
Interest Earned (Thousands)	\$428	\$644	\$694	\$1,787	\$76
Number of FEMA like PW's closed out	50	87	10	23	0
Number of FEMA Harvey PW's closed out				8	0
Number of bank accounts reconciled	27	27	30	31	32



UPCOMING PROJECTS

- Year-end closing process
- CAFR preparations

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

CATEGORY	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 OCTOBER
Criminal Cases						
Tickets/Arrests Filed by GPD	15,750	14,624	14,735	11,008	11,168	1,335
Tickets/Arrests Filed by Other Agencies	6,397	5,583	6,155	5,008	5,138	371
Total Number of Tickets/Arrests Filed	22,147	20,207	20,890	16,016	16,306	1,706
Traffic					9,421	1,218
State Law					4,749	355
City Ordinance					1,408	89
Code Enforcement					728	44
\$ Value of Tickets/Arrests Filed	\$5,323,112	\$4,760,384	\$4,938,868	\$3,932,496	\$3,929,369	\$399,095
Number of Tickets/Arrests Disposed	11,249	17,189	18,188	14,502	13,277	1,211
Total Collected on Criminal Cases	\$2,694,407	\$2,190,415	\$2,363,788	\$1,748,341	\$1,957,857	\$186,403
Amount Kept by City					\$1,119,169	\$102,449
Special Funds					\$109,455	\$13,946
Remitted to State					\$498,991	\$52,205
Collection Fees					\$215,718	\$16,626
Omnibase					\$14,524	\$1,177
Civil Cases						
Number of Parking Tickets Filed	25,556	12,404	15,453	18,896	19,546	1,669
\$ Value of Parking Tickets Filed (includes late fees for past due tickets)	\$434,452	\$349,802	\$621,730	\$683,515	\$719,610	\$62,600
Number of Parking Tickets Paid	14,060	7,021	6,975	11,020	11,451	980
Total Collected for Parking Tickets	\$327,762	\$223,387	\$275,497	\$481,041	\$462,300	\$40,919
Housing Abatement Petitions Filed					25	0
Warrants Served						
Number of Warrants Served	12,501	13,233	12,916	11,085	9,421	751
\$ Value of Warrants Served	\$3,915,767	\$3,387,413	\$3,199,751	\$2,775,303	\$2,470,180	\$206,448
Number Warrants Satisfied on Non-Cash Basis	10,472	6,416	4,845	4,346	3,742	271
\$ Value Community Service/Jail Time Served	\$2,300,879	\$2,055,274	\$1,661,479	\$1,622,131	\$1,537,971	\$123,821
Number Warrants Paid*	2,029	8,558	2,344	2,819	0	0
\$ Amt Warrants Paid*	\$1,614,888	\$803,153	\$846,340	\$822,343	\$0	\$0
Court Dockets						
Pre-Trial (includes discovery hearings)					6,506	692
Bench Trial					100	3
Jury Trial					19	0
Code Enforcement					1,101	112
Housing Abatement					112	12
Bond					1,732	110
Show Cause (DSC/Deferred Disposition)					149	37
Minor in Possession/Alcohol Offenses					105	3
Juvenile					349	39
Special					1,801	183
Warrant					924	88
Walk-In					952	58
Late Notice					3,597	361
Compliance (Community Service/Pay Plans)					441	47
Jail					6,072	420
Parking					415	33
Total Cases on Criminal/Civil Dockets					24,375	2,198
Statistics						
\$ Value Tickets Issued	\$5,757,564	\$4,642,064	\$5,560,599	\$4,616,011	\$4,648,979	\$461,695
\$ Amt Tickets Paid	\$3,022,169	\$2,178,095	\$2,639,285	\$2,229,382	\$2,420,157	\$227,322
Percent \$ Amt Tickets Paid	53%	47%	48%	48%	52%	49%

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 586 Emergency responses
- 154 Inspections
- Conducted Fire Prevention Education programs for more than 3,000 children



UPCOMING PROJECTS

- Fire Prevention Open House Fire Station 5 – Nov 8, 6pm
- Completion of annual Fire Hydrant maintenance inspections
- Ball High/ABC 13 Food drive – Dec 14

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- FEMA National Test of Emergency Alert System (EAS) & Wireless Emergency Alert (WEA) system, October 3rd
- Infrastructure Security planning
- National Weather Service StormReady renewal visit
- Incident Command System Training for City Staff
- Active Attack Integrated Response Team Planning



UPCOMING PROJECTS

- Lone Star Rally EOC Partial Activation, November 1st-4th
- NWS FloodWarn Training, November 5th
- Marathon Exercise, November 6th-8th
- Incident Command System Training for City Staff
- Active Attack Integrated Response Team Planning



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 500 vehicle work orders within the month and performed:
 - General Repairs - 624
 - Accident Repairs - 10
 - Recall Repairs - 4
 - PM's - 188
 - Repairs from PM's - 103
 - Road Calls – 58

Other Services

- Provided 63,813 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- Moving forward with the repairs to the Galveston Trolley System.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration



GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2017 Consolidated Annual Performance and Evaluation Report (CAPER) – HUD finalized review and staff submitted additional information and made final edits to the report (HUD Regulatory Requirement)
- Received HUD acknowledgement letter of the City's Independent Audit Report for year ended September 30, 2017 (HUD Regulatory Requirement)
- Technical Assistance – provided assistance for 6 homeowners with housing information; 3 homeowners with warranty items; 1 senior citizen with discrimination issues; 1 tenant with minor plumbing issues; 12 phone inquiries for rental assistance; 5 homebuyers with homebuyer assistance program
- Staff submitted to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
- Staff submitted the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities (HUD Regulatory Requirement)
- Staff performed construction progress inspections on a housing unit under the Housing Rehabilitation Program (HUD Regulatory Requirement)
- Staff conducted ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)
- City's 2018 FY end closeout – completed accounts review and adjustments
- Staff completed Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME activities; completed CDBG draw of \$11,197.32 (HUD Regulatory Requirement)
- Staff prepared and facilitated a release of lien document for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability

GRANTS & HOUSING



UPCOMING PROJECTS

- 2019-2023 Consolidated Plan – planning for the preparation of the City’s multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe (HUD Regulatory Requirement)
- 2019 Action Plan – planning for the proposed 2019 CDBG and HOME Program Year projects (HUD Regulatory Requirement)
- Staff will conduct ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD’s IDIS Reporting System (HUD Regulatory Requirement)
- Staff will continue to conduct construction progress inspections on a housing unit under the Housing Rehabilitation Program (HUD Regulatory Requirement)
- Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- Staff will be accepting applications for the City’s Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will prepare and facilitate two (2) release of lien documents for previous participants in Housing Rehabilitation Program and Homebuyer Assistance Program; homeowners have met their period of affordability

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Hosted Health Benefits Plan Board Meeting
- Held annual Open Enrollment for all City Employees the last week of October
- Hosted and Presented Galveston College Leadership Course 2 “Special Topics in Public Administration” held on October 11th and 12th
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Held two (2) New Hire Orientations
- Hired 10 New Employees
 - 1 Administrative Services Specialist (IT)
 - 1 Assistant Aquatics Manager
 - 3 Equipment Operators;
 - 5 Laborers
- Reviewed and Processed 685 Employment Applications
- Held initial meetings to develop new Electronic Onboarding Process
- Commenced Online Enrollment and Benefit Services with partner Boon-Chapman



UPCOMING PROJECTS

- New Hire Orientation (at least 4)
- Health Benefits Fair for Employees to be held November 2nd at the McGuire-Dent Recreation Center
- Coordinate the City’s participation in the ABC13 38th Annual “Share Your Holidays” Food Drive benefiting the Houston and Galveston County Food Banks
- Host two Health Benefits Plan Board Meetings
- Host site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Galveston Career Connect Monthly Leadership Team Meetings
- Continued engagement with all employees for the 2019 Annual Enrollment for Benefits including use of the new online solution through Boon-Chapman

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Trolley Ridership was 7,283, up from 6,323 in October of 2017.
- Meetings with TxDOT and FTA in regards to the Trolley restoration project.
- Made final payment to General Contractors on Seawall Improvement Phase II. All that remains is to release the retainage and then close out the grant project.
- Completed PTN reporting and submitted to TxDOT. This report assists TxDOT with getting us funding which can be used as Local Match.
- Addressed temporary route changes for past and future events such as Bike Rally Weekend and Dickens on the Strand.



UPCOMING PROJECTS

- Island Transit will continue drawing down funds from its newly acquired FTA Small Urban Formula Grant (5307). This money will be used for Operations and Preventative Maintenance on the bus fleet for the Fixed Route system.
- Continues to move riders from Dial-A-Ride service to the Harris County RIDES Program. The City had 1,793 in September @ a cost of \$13.90/trip. Previously the in-house delivery of Dial-A-Ride services exceeded \$23.00 per trip.
- Annual report will begin and be submitted to the National Transit Database (NTD). This reporting will assist FTA with determining our Federal funding which will pay for Island Transit's Operations and Preventative Maintenance. Report is due to NTD by Jan 31, 2019.



PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Installed new roof on batting cages at Lassie League fields.
- Poured concrete slab for turtle statue to be installed at Menard Park.
- Repaired pavers on 58th and Broadway that were removed to repair water leak.
- Measured out and stripped Soccer Fields for fall season.
- Prepped and stripped Lassie league fields weekly for fall season softball games.
- Began mowing and maintaining irrigation at Crockett Park baseball complex.
- Mowed and maintained all Parks, Roadways, Cemeteries and Sports Fields.



UPCOMING PROJECTS

- Complete Schreiber Park restroom remodel.
- Begin trimming palms and oaks on all roadways and in parks.
- Install 36' X 40' shade structure at Lindale Park.
- Complete lighting and pitching machine repairs to Lassie League field batting cages.
- Continue construction on Crockett Park baseball complex.
- Install new palms on 25th street to replace dead ones.
- Replace two oak trees on Broadway that were damaged in accidents.
- Continue mowing and maintaining all Parks, Roadways, Cemeteries and Sports Fields.

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- Adult Programing, Exercise Classes, Futsal, Latin Dance, Adult tennis leagues, Pickleball, Badminton
- Community Meeting including The Galveston Ukulele Society
- Community Outreach including Support Groups and working with the Gulf Coast Center
- Workout and Exercise equipment at both Wright Cuney and McGuire Dent
- Adult attendance totals Wright Cuney 870, McGuire Dent 7,221
- Youth Programming Continued with After School Program at both Wright Cuney and McGuire Dent
- Includes homework help, arts and crafts, guitar, karate, and open gym and game room , along with computer lab
- Adaptive tennis program for adults and children with disabilities
- Halloween events at Both Centers
- Started after school tennis with over 50 kids on the first day
- Began Homeschool programs at both centers including Physical Education, arts and crafts, and guitar
- Youth attendance totals Wright Cuney 2,072, McGuire Dent 1,237



UPCOMING PROJECTS

- Continue Adult and Youth programming at both Centers along with community outreach events, and meetings
- McGuire Dent receiving new cardio workout equipment
- Continue adaptive tennis program for adults and children with disabilities

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Hosted USCG Re-Qualification Swim
- Host Texas Public Pool Council Region IV meeting
- Hired Aquatics Assistant Manager – Kara Harrison



UPCOMING PROJECTS

- Teaching “Safety Training for Swim Coaches Course”
- Last Day of 2018 Season – November 18
- Added Thursday mornings back to Water Fitness classes.
- Begin Winter maintenance.



SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- Ball High Homecoming Parade (10/17)
- O'Connell Homecoming Parade and Snake Dance (10/18 – 10/19)
- Galveston Island Market (10/20)
- Sankofa Caravan to the Ancestors (10/20)
- Toughest 10K Causeway Run (10/20)
- 12th Annual Bike Around The Bay (10/20 – 10/21)
- 21st Annual ARToberFEST (10/20 – 10/21)
- 37th Annual Island Oktoberfest (10/26 – 10/27)



UPCOMING PROJECTS

- Lone Star Rally (11/1 – 11/4)
- Run to the Well 5K (11/10)
- Galveston Island Market (11/17 & 12/15)
- Dickens on the Strand (11/30-12/2)
- Our Lady of Guadalupe Procession (12/8)
- Santa Hustle Half Marathon & 5K (12/16)

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Participated in the Texas Chapter of the American Planning Association annual conference
- Participated in Galveston University
- Hosted four Pre-Development Meetings
- Hosted training for Accela Electronic Plan Review
- Adriel Montalvan attended the Galveston College Leadership Pathway training
- The Coast Resources Division continued to staff the Beach and Dune Ad Hoc Committee and attended the annual conference of the American Shore and Beach Preservation Association

Landmark Commission

- 18LC-062 (816-824 Kempner/22nd Street) Request for a Certificate of Appropriateness regarding modifications to the property including the removal of stained glass windows.
- 18LC-063 (617-619 18th Street) Request for a Certificate of Appropriateness for alterations to the structure including the installation of a garage door on the front façade.
- 18LC-064 (617-619 18th Street) Request for a Certificate of Appropriateness for alterations to the structure including the installation of a new doors on the ground level.
- 18LC-065 (2410 Strand / Ave B) Request for a Certif-

icate of Appropriateness for alterations to the structure including the addition of a nameplate sign.

Planning Commission

- 18P-048 (9403, 9409, and 9415 Teichman and Adjacent Parcel) Request for a Planned Unit Development (PUD) Overlay District to expand an existing commercial boat dock and outdoor storage.
- 18P-052 (Adjacent to 902 Church/ Avenue F) Request for a License to Use for the placement of a porch and stairs in the right of way and to retain the existing stairs built into the City right-of-way.
- 18P-050 (2627 Avenue O) Request for a Planned Unit Development (PUD) Overlay District in order to operate an "Office" "Private School" land uses that includes additional classrooms, offices, storage buildings and the storage of kayaks.
- 18P-052 (902 Church/ Avenue F) Request for a License to Use for the placement of a porch and stairs and to retain the existing stairs built into the City right-of-way.
- 18P-053 (15 Grand Beach Blvd) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.

- 18P-054 (4142 Defender Lane) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling.
- 18P-055 (1102 Avenue D/ Market) Request for a replat to decrease the number of lots from fifteen (15) to one (1) and to incorporate a previously abandoned alley.
- 18BF-098 (19623 Shores Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-099 (21611 Zachary Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home. The home is being moved from Jamaica Beach.

Planning Administration

- 18PA-059 (6510 Bayou Front Drive) Request to increase the number of lots from two to one.
- 18PA-060 To clarify requirements when city utilities must be relocated due to a replat.
- 18PA-061 (1405 Harborview Dr.) Request for a replat in order to move the front building line from 25-feet to 20-feet.
- 18PA-062 (5327 Broadway) Request to revoke Ordinance 18-020 regarding a Planned Unit Development (PUD) in a Commercial (C) zoning district.
- 18PA-063 (3716 85th And Adjacent Parcels) Request to replat four lots into one.
- 18PA-064 (3716 85th And Adjacent Parcels) Request to replat two lots into one.
- 18BF-100 (12617 W. Ventura Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to replace pilings.
- 18BF-101 (12035 Sand Dollar Beach Dr.) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-102 (4122 Willet Lane) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.

Beachfront Permits

- 18BF-095 (4217 Reeves) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-096 (23150 Verano) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home and driveway.
- 18BF-097 (18101 SAN LUIS PASS RD S-18) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct an RV Shade Cover.
- Soft launch of the Accela Electronic Plan Review project
- Presentation of the Broadway Plan to City Council



UPCOMING PROJECTS

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- October 31st: Accepted donation of two police e-bikes from Congressman Mays Middleton
- October 2nd: Participated in National Night - Over 30 neighborhood gatherings
- Started the Blue Santa Toy Drive: already began collecting toys for underprivileged children this Christmas
- Final preparations for Lone Star Rally 2018

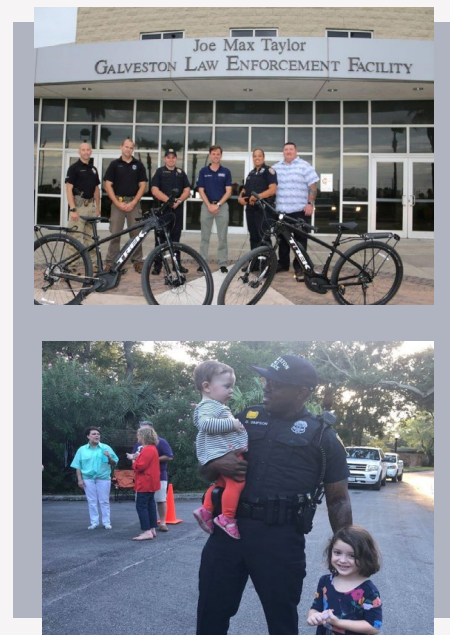
Stats for October:

- Calls for Service: 5,516
- Arrests: 372
- Citations: 1,335



UPCOMING PROJECTS

- November 1st – 4th : Lone Star Rally 2018
- November 15th : Will be participating in Law Enforcement Day at Trinity School
- November 30th – December 2nd : Dickens on the Strand
- November 26th : Start of 80th In House Academy with 8 cadets



PUBLIC INFORMATION OFFICE



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach via social media.
- Hosted Leadership Galveston “Making Galveston Go” on October 12
- Responded to numerous media requests and department requests for outreach
- Continued Galveston University and prepared for upcoming graduation
- Moved forward on website redesign and hosted two training sessions for city employees
- Facilitated outreach for NASA regarding quiet supersonic flight testing.
- Encouraged residents to #sharetheroad and provided cycling safety tips through audiovisual material
- Prepared for Lone Star Rally event focusing on safety tips and Island Transit schedule
- Edited the first “10 Most Wanted” video for GPD
- Organized “Trick or Treat” at City Hall hosting 120+ kids from two different schools.

Statistics for September: On Facebook, we gained 438 new followers, reached more than 116,000 people, had more than 66,000 video views and engaged with people more than 40,000 times. We published more than 70 posts on Facebook during October.

Press releases: All press releases can be found on our website galvestontx.gov under News Flash:

New classes, hours at recreation centers | Fire department goes pink for Breast Cancer Awareness | Fall event road closures | Lone Star rally rolling into town | Megan Pierce certification | Blue Santa registration | Mayors interview on NASA | New energy code changes



UPCOMING PROJECTS

- Launching new website design on Nov. 15
- Galveston University graduation Nov. 14
- Community outreach and involvement in various committees
- Arbor Day, Nov. 18 (Barbara Sanderson for Deep Roots Award)
- Help with Christmas party logistics

LAST MONTH'S VIDEOS

Employee spotlight

- K-9 <https://youtu.be/cTrkAW3pnNo>
- Lila Zuniga <https://youtu.be/7rSei5rRIOg>

Pets of the Week

- Oy and Shane https://youtu.be/7GFQHY_iP7k
- Goldeneye and Ladybird https://youtu.be/X_rWsT_K5Kk
- Lily and Bruno <https://youtu.be/8IA7NvWPrKM>

Waves of Information

- October 9 <https://youtu.be/sxoljk4nyTs>
- October 15 <https://youtu.be/nJ-SZP2XeZo>
- October 29 <https://youtu.be/WSKUgUv0984>

Featured videos

- Share the Road Galveston <https://youtu.be/XBdm-vdCaS8k>
- Share the Road Lone Star Rally https://youtu.be/dg_Id2QS0hg
- Lone Star Rally Safety tips One Way markers



#SHARETHEROADGALVESTON
A MESSAGE FROM OUR RESIDENTS





PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- The Recycle Center completed (109 of 109) Commercial Pick-up work orders.
- The Recycle Center completed (56 of 56) School Pick-up work orders.



VIEW REPORTS

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UPCOMING PROJECTS

- Recycling will be hosting a “Shred Day” in December.

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Work was completed on the replacement of the sanitary sewer system on Fairway between 65th and 69th Street.
- Work was completed on the replacement of the sanitary sewer manhole adjacent to lift station at 12 Mile Road and Christmas Tree Point.
- Work was completed on the repair of the 30 inch water transmission line located on Church Street between 30th Street and 31st Street.
- Work commenced on the removal of the 24 inch water located adjacent to the Old 30th Street Pump Station at 30th Street and Ball.
- Work will commence on the replacement of the sanitary sewer system in the Broadway to Avenue K alley located between 46th Street to 47th Street.
- Work will commence on the replacement of the sanitary sewer system in the 42nd to 44th Street (Postoffice/Church Street) alley.
- Work will continue on the removal of the 24 inch water located adjacent to the Old 30th Street Pump Station at 30th Street and Ball.



UPCOMING PROJECTS



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SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided Sanitation Services for the Lone Star Bike Rally – depositing 57.42 tons of trash from the event at the Transfer Station



UPCOMING PROJECTS

- Sanitation will be adjusting their work schedule during the Thanksgiving Holidays. Crews will service Thursday's route (Thanksgiving Day) on Friday.



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STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Streets Division has been delayed due to heavy rains during the months of September and October. We have made small progress in the first week of November, and staff is looking forward to warm, dry weather to continue paving operations. As weather permits, we will continue working on the mill and overlay program.
- Drainage Division has been working very diligently on drainage work orders city wide. With all of the rain and high tides, cleaning of the drainage infrastructure has been top priority. Staff has been routinely running debris management operations as proactive measures to keep debris out of the drainage infrastructure. Staff has also been conducting daily storm sewer system cleaning in the down town district.
- Traffic Division has been working on special events this last month, to include various marathons and the Lone Star Biker Rally. These kinds of events are especially large and require all traffic staff to be on duty to set up the traffic control for the events. In addition to event management, Traffic staff have been working to repair several traffic signals, street luminaires, and traffic regulatory signage city wide.



UPCOMING PROJECTS

- Upcoming Streets Projects – Park from 66th to 67th, Mechanic from 18th to 20th, 29th from Broadway to Sealy, 20th from Harborside to Market, 11th from Winnie to end.
- Upcoming Drainage work – continued gutter pan cleaning, continued storm sewer pipe cleaning, continued ditch maintenance work in Pirates Beach

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- The TIRZ 14 Board approved funding four Airport projects. Projects include additional pavement engineering and rehabilitation, Air Traffic Control Tower rehabilitation and updating the current Airport Master Plan. Total estimated project cost is \$2,174,540, which the TIRZ Board approved funding \$604,886 or 28% of the total cost.
- The Galveston Island 150 Air Race was held on October 13th. We had approximately 35 attendees and 14 racers attend the event.
- Council approval the RFP to replace three windows and window frames in the ATCT and approved the annual 2019 TxDOT Routine Airport Maintenance Program (RAMP) grant.
- Opened bids for the Airport Hangar Project, but due to the being over budget, plans are to redesign and rebid the three-hangar project.
- On October 24th, the Galveston University Class toured the Air Traffic Control Tower, followed by a presentation and discussion on the Airport's economic impact in Galveston, the many industries it serves and the upcoming NASA Quiet Sonic Flight Project.

SCHOLES AIRPORT



UPCOMING PROJECTS

- The Airport 2018 Pavement project will start on November 14th with a pre-construction meeting and construction is expected to start in early December. This project will rehabilitate Runway 14/32, all five taxiways and Phase 3 & 4 of the North Hangar Ramp.
- We will be seeking Council approval to assign an existing ground lease agreement and execute a new ground lease agreement.
- We will be completing roof repairs to the Airport Maintenance Shop and begin interior rehabilitation work in the Air Traffic Control Tower.



VIEW REPORTS

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